

**D. D. Francis**

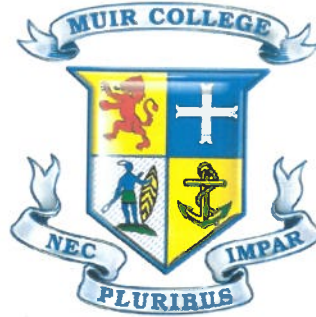
Headmaster

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Muir College Boys' High School,  
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[www.muircollege.co.za](http://www.muircollege.co.za)

19 February 2024

Dear Parents/Guardians

**NOTICE OF SCHOOL GOVERNING BODY ELECTIONS : 4 MARCH 2024**

Notice is hereby given of Muir College's SGB (parent component) elections.

The details are as follows:

**Date and time of meeting** : **Monday 4 March 2024 at 18h00**  
**Venue** : **Muir College Hall**

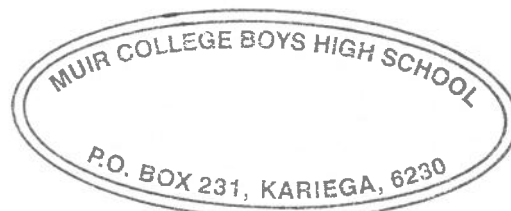
A candidate may only be nominated and seconded by a person belonging to the same SGB membership category to which the candidate belongs (in this case a parent).

Process:

- A nomination form, (via Class Dojo, from the office or via email request : [secretary@muircollege.co.za](mailto:secretary@muircollege.co.za)) duly completed by the proposer, seconder and candidate, must be submitted to Mr Field at Muir College not more than seven days and not less than 24 hours prior to the commencement of the nomination and election meeting; and
- a member can be proposed during the nomination section of the election meeting, provided that another person from the category concerned seconds the proposal and a nomination form is duly completed by the proposer, the seconder, and the candidate, and is submitted to the Electoral Officer.
- Should a quorum (15%) not be met, another meeting will be held on Monday 11 March 2024 at 18h00.

**D. FRANCIS**  
**HEADMASTER**

c.c. Electoral Officer



Template 5

NOTICE OF NOMINATION AND ELECTION

NAME OF SCHOOL: Muir College DISTRICT: Nelson Mandela Bay

COMPONENT: Place a cross (X) next to the correct component

Parents	<input checked="" type="checkbox"/>	Education	Non-educator member	Learners
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Notice is hereby given that nominations and elections for above category members of the governing body of the above-mentioned school, will be held on

4/3/24 (date) at 18:00 (time) at Muir College Hall (place).

For parent nominees, the proposer and the seconder must be parents of learners at the school. Nominees must be parents that are not employed at the school. For each category: the nominee, the proposer and the seconder must come from the membership of that category.

For the parents' elections, the nomination form must be returned to the school at least seven days before the elections are conducted. Profiles of nominees will be available to the category members 3 days before the elections. For other categories the period is 24 hrs.

NB: It is the responsibility of the nominee and the voter to ensure that their names are on the school's voters' roll, which can be viewed at the school.

M. Williams  
NAME OF SCHOOL ELECTORAL OFFICER

[Signature]  
SIGNATURE OF SCHOOL ELECTORAL OFFICER

DATE: 16.02.2024 Tel: 0832279712

Template 6

NAME OF SCHOOL: MUR COURSE **NOMINATION FORM** NEELSON MANDELA  
DISTRICT.....

COMPONENT: Place a cross (X) next to the correct component.

Parent	<input checked="" type="checkbox"/>	Educator	Min. educator member	Learner
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PROPOSER:

I, ..... (full name) being a member of the Representative Council of Learners of the above-mentioned school, hereby propose:  
member / a member of the Representative Council of Learners of the above-mentioned school, hereby propose:  
above-mentioned school. (full name of nominee) as a member of the governing body of the

SIGNATURE OF PROPOSER..... DATE.....

I, ..... (full name) being a member of the Representative Council of Learners of the above-mentioned school, hereby second the nomination:  
member / a member of the Representative Council of Learners of the above-mentioned school, hereby second the nomination:  
above-mentioned school. (full name of nominee) as a member of the governing body of the

SIGNATURE OF SECONDER..... DATE.....

DECLARATION BY NOMINEE:

- I, the nominee.....
- (a) I am not mentally ill and have not been declared as such by a competent court;
  - (b) I am not an un-rehabilitated insolvent;
  - (c) have not been convicted of an offence and sentenced to imprisonment in South Africa or a foreign country without the option of a fine for a period exceeding six months or failed to serve a full period of imprisonment;
  - (d) have not been declared to be unsuitable to work with children as stipulated in terms of the Children's Act, 2005 (Act 38 of 2005) or registered on any offence register regarding child abuse.
  - (f) had my membership terminated by the HOD in terms of SASA.

SIGNATURE OF NOMINEE..... DATE.....

